

# City of Norcross

65 Lawrenceville Street  
Norcross, GA 30071



## Meeting Minutes

Thursday, July 6, 2017

6:00 PM

2nd Floor Conference Room

### **Norcross Downtown Development Authority**

*Chair John Bemis*

*Board Member Rob Girard*

*Board Member Laura Hester*

*Board Member Dan Watch*

*Board Member Avery Wood*

*Board Member Michael Delaney*

**A. Call to Order**

PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES

Attendee Name	Title	Status	Arrived
John Bemis	Chair	Present	
Rob Girard	Board Member	Present	
Laura Hester	Board Member	Present	
Dan Watch	Board Member	Present	
Avery Wood	Board Member	Present	
Michael Delaney	Board Member	Absent	

Regular Meeting was called to order at 6:00 PM by Board Member Laura Hester

**B. Presentation of previous meetings minutes for acceptance****a. Approval of Previous Meeting Minutes**

Motion to approve the minutes by R. Girard, 2nd by A. Wood. Unanimous

**b. Citizen Input**

None

**C. Board General Updates****A. New Business - J. Bemis**

1. Vacant Board Seat - a recommendation for the DDA Board Member seat was made at the PWS. An application for the seat had been overlooked. It was requested that R. Girard set up and interview with this applicant and have a candidate chosen by July 17ths Policy Work Session.

2. Parking additions in Norcross - Jon Davis --Council directed staff to look back at the previous ideas for more areas to park. There are several ideas that the DDA found to be workable ideas.

a. More paving down on the gravel lot across fro B&W Auto Shop, paving on Thrasher Street on the RR side

b. Take out the Lions Club tables on Wingo Street and clear the brush near the RR

c. Striping on Buchanan Street

The suggestion that did not seem as good an idea:

a. Use Pad 2 as a parking lot

Motion made by R. Girard and 2nd by L. Hester to move into Executive Session @6:42 p.m.

Motion to leave Executive Session was made by R. Girard and 2nd by A. Wood @ 8:15 p.m.

**B. Old Business****D. Treasurer's Report Update - Rob Girard****A. New Business**

1. Budget Review - All rents are paid

**B. Old Business****E. Council Update**

None

**A. New Business****B. Old Business****F. Economic Development Report - Chris Moder****A. New Business**

1. Review maintenance and improvement work on DDA/demolition plans in Phase 1 of LWP - Taking Bids for the demo of Sprouts DAYcare - will have it rebid adding the Nam building
2. Development Tour discussion - Tour scheduled for the morning of July 10th
3. Planning for public meeting - Meeting is scheduled for July 10th at 6:30 p.m.

**B. Old Business****G. Economic Development/DDA Coordinator - Tara Smith****A. New Business**

1. Norcross Business Roundtable Listening Sessions - Downtown Merchants meeting on July 20th
2. DDA Board Members training

**B. Old Business****H. Downtown Manager's Report - Cate Kitchen****A. New Business**

- 1, Farmhouse 17 adding hotdogs, chicken salad and pimento cheese sandwiches to bring in more business. Also, serving charcuterie and European wines in the evening.

**B. Old Business****I. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting was closed at 8:25 PM