

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

**Tuesday, May 16, 2017
6:00 PM**

2nd Floor Conference Room

Architectural Review Board

Jeff Hopper, Chairman

John Blackwelder

Cindy Flynn

Jim McGarrah

Rick Maxian

A. Call to Order

Regular Meeting was called to order at 6:00 PM by Chairman Jeff Hopper

Attendee Name	Title	Status	Arrived
Jeff Hopper	Chairman	Present	
John Blackwelder	Board Member	Present	
Cindy Flynn	Board Member	Absent	
Jim McGarrah	Board Member	Present	
Rick Maxian	Board Member	Present	

B. Approval of Previous Meetings Minutes

a. **Architectural Review Board - Regular Meeting - Apr 18, 2017 6:00 PM Accepted**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jeff Hopper, Chairman
SECONDER:	Rick Maxian, Board Member
AYES:	Jeff Hopper, John Blackwelder, Jim McGarrah, Rick Maxian
ABSENT:	Cindy Flynn

C. Old Business

1. 17-4583 **COA2017-0011: 608 Mitchell Road (R6242 072)**

[Development of a New Single Family Residential Home](#)

RESULT:	TABLED SENT TO [UNANIMOUS]
	Next: 6/20/2017 6:00 PM
TO:	Architectural Review Board
MOVER:	Jeff Hopper, Chairman
SECONDER:	John Blackwelder, Board Member
AYES:	Jeff Hopper, John Blackwelder, Jim McGarrah, Rick Maxian
ABSENT:	Cindy Flynn

D. New Business

1. 17-4604 **NSFRD - New Single Family Residential Development**

[COA2017-0015: 5500 Vineyard Park Trail \(R6255 478\)](#)

Submittals:

- Submittal of plans displaying changes addressing all issues identified by city staff and architectural review board

Color and Material:

- Material and color clarification submitted subject to administrative approval
- Stone to be used will be fox mountain stone
- Brick to be used will be North Georgia Brick - Cottonwood with limestone mortar
- Wooden railing to be painted white
- Balusters to be 5/8" diameter metal cylinder painted white

- Garage door to be matte black

Façade/Structural Requirements & Modifications:

- Any exterior mechanical systems shall be screened in accordance with Architectural & Site Design Standards Section 3.1.10.

There shall be a final inspection by City Staff to confirm Architectural Review Board conditions have been met prior to the issuance of a Certificate of Occupancy.

RESULT:	APPROVED WITH CONDITIONS [UNANIMOUS]
MOVER:	Jeff Hopper, Chairman
SECONDER:	John Blackwelder, Board Member
AYES:	Jeff Hopper, John Blackwelder, Jim McGarrah, Rick Maxian
ABSENT:	Cindy Flynn

2. 17-4605 **NSFRD - New Single Family Residential Development**

[COA2017-0016: 61 Barton Street \(R6254 074\)](#)

Submittals:

- Submittal of plans displaying changes addressing all issues identified by city staff and architectural review board
- Landscaping plan will be submitted subject to administrative approval

Color and Material:

- 2x2 wooden picket railing to be used on front porch
- Galvalume color to be submitted subject to administrative approval

Façade/Structural Requirements & Modifications:

- Left most double window seen at right elevation will be French door
- Removal of chimney to be clarified by developer
- Any exterior mechanical systems shall be screened in accordance with Architectural & Site Design Standards Section 3.1.10.

There shall be a final inspection by City Staff to confirm Architectural Review Board conditions have been met prior to the issuance of a Certificate of Occupancy.

RESULT:	APPROVED WITH CONDITIONS [UNANIMOUS]
MOVER:	Jeff Hopper, Chairman
SECONDER:	Jim McGarrah, Board Member
AYES:	Jeff Hopper, John Blackwelder, Jim McGarrah, Rick Maxian
ABSENT:	Cindy Flynn

E. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA

F. Adjourn

The meeting was closed at 6:59 PM

Signed by _____ Chairman, Jeff Hopper

Signed by _____ Sonya Isaac, Executive
Administrative Coordinator