

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Agenda

**Wednesday, January 10, 2018
6:00 PM**

2nd Floor Conference Room

Sustainable Norcross Commission

Melissa Middleton, Chairman

Greg Cothran

Bea Grossman

Carol Jordan

Bruce Gaynor

Connie Weathers

Jolyn Barrow

- A. Call to Order**
PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
- B. Approval of Previous Meetings Minutes**
- C. Old Business**
 - 1. **Multi-Family Dwelling Recycling**
- D. General Updates**
 - 1. **Bike/Ped Updates**
 - 2. **ARC Measures Status from City**
 - 3. **Solar Dunwoody**
 - 4. **Farmer's Market**
- E. Sustainability Consultant/Coordinator Updates**
- F. New Business**
 - 1. **Reschedule February's Meeting and Follow-Up with Update to Website**
 - 2. **Status of Resubmitted Board Ordinance**
 - 3. **Recruiting Efforts for Board Members**
 - 4. **2018 Events and Projects**
 - 5. **Board's Responsibility of ARC Measure Updates**
- G. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA**
- H. Adjourn**

Bike/Ped updates –January 10, 2018 meeting

- 1) Walk group staying strong and getting new walkers
- 2) Did not meet December 2017 deadline for WFC application; will try again in May.
- 3) Coordinated with Gwinnett County Transit to partner for the following 2018 events:
 - a) Bike event “Wheels in the Wind”, March 17 - Biking Norcross to Best Friend Park
 - b) Walking event “Just two Sneakers”, May 12 – Walking Norcross to Best Friend Park

Both events will allow participants to engage in meet and greet with GCT; refreshments and snacks will be available.

- 4) Need to create budget for early review and submission to Mary Beth and city –
 - a) Consider \$20K for lighted crosswalk at Sunset & N. P’tree
 - b) Share the Road signs around town - \$unk
 - c) Updates on sharrow inserts around town
 - d) Closing S. P’tree for summer event dedicated to pedestrians – make downtown ‘café’

ORDINANCE NO. - 2017

An Amendment to the City Code of Ordinances to Provide for the [Inclusion] [Addition] of the Sustainable Norcross Commission, created by Resolution on November 3, 2008, and for Other Purposes as Stated Herein:

WHEREAS, Section 3.11 of the City Charter for the City of Norcross permits the Mayor and Council to create by ordinance a commission to fulfill any investigative, quasi-judicial or quasi-legislative function the city council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, the Mayor and Council of the City of Norcross have determined that it is necessary and in the best interest of the City that Article II of Chapter 101 of the Code of Ordinances of the City of Norcross be amended to include the Sustainable Norcross Commission for such purposes as stated herein; and

WHEREAS, the Mayor and Council of the City of Norcross have determined that the Sustainable Norcross Commission is needed to advise and support the City in recommending, developing and implementing sustainability goals and best practices that enhance the environment, the City's economic well being and the health and welfare of its citizens; NOW THEREFORE, the Mayor and Council hereby amend Articles II of Chapter 101 by adding a new Section 101-xx, as is more particularly set forth below.

Ordinance No.-2017

An Amendment to the City Code of Ordinances, Chapter 101, Article II, entitled "Boards, Commissions, Authorities and Committees."

ENACTING CLAUSE. The Mayor and City Council of the City of Norcross, Georgia, hereby ordains that the adopted Code of Ordinances is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that the following provisions shall become and be made a part of the Code of the City of Norcross, and the Sections in the Code in the Ordinance be numbered to accomplish that intention.

I. Amendment.

Sec. 101-36 Sustainable Norcross Commission.

- (a) There is hereby determined and declared to be an established and continuing future need for a commission, which is named the Sustainable Norcross Commission, to support the City in its recommendation, development and implementation of sustainability goals and best practices in alignment with its most recent Comprehensive Plan.

- (b) The Sustainable Norcross Commission shall have the following duties and

responsibilities:

- (1) To help embed sustainability into the routine practices and procedures of the City as a driver for economic development, cost efficiencies and community health and engagement.
- (2) To support the City in maintaining the Atlanta Regional Commission's (ARC) Green Cities compliance and certification.
- (3) To assist in the development, implementation and ongoing oversight of a master Sustainability Plan for the City that: i) aligns with ARC certification measures; ii) encompasses synergies with existing City and Board Plans; iii) incorporates flexibility for interface with future sustainability programs, certifications, innovation, technologies and practices.
- (4) To serve as a leader and model for other City boards and commissions with respect to sustainability.
- (5) To lead both residential and commercial community outreach, education and engagement around sustainability.
- (6) To recommend, support and collaborate with the City on community initiatives that promote sustainability such as a farmers market and recycling events.
- (7) To identify and advise the City on operational opportunities to multiply sustainability impacts, increase efficiencies, reduce duplication, and enhance awareness and communication around sustainability.
- (8) To prepare and present a proposed budget to the Mayor and Council for recommended initiatives in accordance with City budget calendar.

(c) Membership and terms.

- (1) Members. The Sustainable Norcross Commission shall be comprised of up to seven (7) members, all being taxpayers residing in the City. Commission members shall be appointed by and serve at the pleasure of the Mayor and City Council with renewable 2 year terms.
- (2) Qualifications. The membership of the Sustainable Norcross Commission shall consist of members who, in the opinion of the Mayor and City Council, are qualified by experience and training to pass judgment on matters pertaining to the environment and sustainability and are not employees of the city.
- (3) Quorum and voting. A simple majority of the board shall constitute a quorum.
- (4) Chairpersons. The Sustainable Norcross Commission shall annually select one of its members to serve as chairperson, and one as vice chairperson who shall serve as chairperson if and as needed.
- (5) Secretary of the Commission. The chairperson of the Sustainable Norcross Commission shall appoint a secretary who shall make a detailed record of all its proceedings, which shall set forth the reasons for its decision, the vote of each member, the absence of a member and any failure of a member to vote. Alternatively, in accordance with Municipal Code Section 3.11, paragraph i, the Sustainable Norcross Commission may elect as its secretary an employee of the City.
- (6) Commission members shall not receive a salary; however they may be reimbursed for approved expenses.

- (d) The Sustainable Norcross Commission shall make bylaws and regulations for its governance and may delegate to one or more of its officers, agents, and employees such powers and duties as may be deemed necessary and proper.
- (e) The Mayor and Council does hereby appoint the person who holds the office of City Attorney and/or the person who holds the office of City Clerk to act from time to time as the hearing officer duly empowered to conduct such public hearings as may be necessary regarding matters involving the Sustainable Norcross Commission, and empower either of them to take such actions as may be necessary or appropriate in the conduct of such office.
- (f) The Mayor and Council shall have the power to dissolve the Sustainable Norcross Commission by ordinance.

II. **Severability.** If the provisions of any section, subsection, paragraph, subdivision or clause of this ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any ordinance, section, subsection, paragraph, subdivision or clause of this ordinance.

III. **Repealer.** All resolutions, ordinances or parts thereof which are in conflict with any provision or any section, subsection, paragraph, subdivision or clause of this ordinance are hereby repealed to the extent of the conflict.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal to be affixed, this the ____ day of _____, 2017.

Bucky Johnson, Mayor

ATTEST:

Attachment: Ordinance SNC 05-2017 Final Draft as Approved by City (1553 : Status of Resubmitted Board Ordinance)