

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Agenda

Wednesday, July 12, 2017
6:00 PM

2nd Floor Conference Room

Sustainable Norcross Commission

Melissa Middleton, Chairman

Greg Cothran

Bea Grossman

Carol Jordan

Bruce Gaynor

Connie Weathers

Jolyn Barrow

- A. Call to Order**
PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
- B. Approval of Previous Meetings Minutes**
 - a. **Sustainable Norcross Commission - Regular Meeting - Jun 14, 2017 6:00 PM**
- C. Old Business**
 - 1. 17-4638 **Solar Project**
 - 2. 17-4637 **Recycling Initiative: Update on trash containers at concert series**
 - 3. 17-4636 **Collaboration with other boards**
 - 4. 17-4635 **Budget Update**
 - 5. 17-4634 **Status: SNC Ordinance: Draft submission**
 - 6. 17-4618 **Administrative Business and Sustainability Consultant's update**
 - a. Consultant's update
 - b. New board application
 - c. Budget status
 - d. Review and finalize edited SNC ordinance
 - 7. 17-4617 **Climate Mayors Paris Accord Pledge**
- D. New Business**
 - 1. 17-4639 **Administrative Business: Sustainability Plan and City's ARC oversight progress**
 - 2. 17-4640 **Mission and Project Discussion**
 - 3. 17-4641 **Updates: Current Projects / Initiatives**
 - a. Community Market
 - b. Bike / Ped
 - c. Measure 63-Local Historic Preservation Ordinance

E. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA

F. Adjourn

City of Norcross

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Meeting Minutes

Wednesday, June 14, 2017
6:00 PM

2nd Floor Conference Room

Sustainable Norcross Commission

Melissa Middleton, Chairman

Greg Cothran

Bea Grossman

Carol Jordan

Bruce Gaynor

Connie Weathers

Jolyn Barrow

Minutes Acceptance: Minutes of Jun 14, 2017 6:00 PM (Approval of Previous Meetings Minutes)

A. Call to Order

Attendee Name	Title	Status	Arrived
Melissa Middleton	Chairman	Present	
Greg Cothran	Board Member	Absent	
Bea Grossman	Board Member	Present	
Carol Jordan	Board Member	Present	
Bruce Gaynor	Board Member	Absent	
Connie Weathers	Board Member	Present	6:38 PM
Jolyn Barrow	Board Member	Absent	

Regular Meeting was called to order at 6:00 PM by Chairman Melissa Middleton

B. Approval of Previous Meetings Minutes

a. Sustainable Norcross Commission - Regular Meeting - May 10, 2017 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Carol Jordan, Board Member
SECONDER:	Bea Grossman, Board Member
AYES:	Melissa Middleton, Bea Grossman, Carol Jordan, Connie Weathers
ABSENT:	Greg Cothran, Bruce Gaynor, Jolyn Barrow

C. Old Business

1. Recycling Discussion

The City has renewed the sanitation contract and Josh Bare stated that council received a cost comparison and Advance Disposal was well below market. SNC would like the trash containers at the Concert Series to be monitored for cross - contamination and Mary Beth Bender will come up with a solution.

RESULT:	NO VOTE
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D. New Business

1. Climate Mayors Paris Accord Pledge

RESULT:	TABLED SENT TO [UNANIMOUS]
	Next: 7/12/2017 6:00 PM
TO:	Sustainable Norcross Commission
MOVER:	Connie Weathers, Board Member
SECONDER:	Carol Jordan, Board Member
AYES:	Melissa Middleton, Bea Grossman, Carol Jordan, Connie Weathers
ABSENT:	Greg Cothran, Bruce Gaynor, Jolyn Barrow

2. Administrative Business and Sustainability Consultant's update

New board application is the only item tabled to next meeting.

SNC ordinance has been approved and will forward to City Clerk for review. Sustainability consultant provided update on Planning Outreach, Grants, Budget request.

RESULT:	TABLED SENT TO [UNANIMOUS]
	Next: 7/12/2017 6:00 PM
TO:	Sustainable Norcross Commission
MOVER:	Carol Jordan, Board Member
SECONDER:	Bea Grossman, Board Member
AYES:	Melissa Middleton, Bea Grossman, Carol Jordan, Connie Weathers
ABSENT:	Greg Cothran, Bruce Gaynor, Jolyn Barrow

3. **Project Reports / Updates**

RESULT:	NO VOTE
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E. **ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA**

Pierre Levy will propose plan to City to host an annual meet and greet for all board and commission members.
Josh Bare would like the City to look into the Tiny House initiative and will present item at the next Mayor and Council meeting.

Councilman Pierre Levy, Councilman Josh Bare, Assistant City Manager Mary Beth Bender, Executive Administrator Sonya Isaac were in attendance.

F. **Adjourn**

The meeting was closed at 8:26 PM

Minutes Acceptance: Minutes of Jun 14, 2017 6:00 PM (Approval of Previous Meetings Minutes)



City of Norcross

65 Lawrenceville Street
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770-448-2122

770-242-0824

Legislation Details (With Details)

File#:	17-4638	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Solar Project		
Sponsors:			
Code Sections:			
Attachments:			

Title
Solar Project

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#:	17-4637	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Recycling Initiative: Update on trash containers at concert series		
Sponsors:			
Code Sections:			
Attachments:			

Title
Recycling Initiative: Update on trash containers at concert series

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#:	17-4636	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Collaboration with other boards		
Sponsors:			
Code Sections:			
Attachments:			

Title
Collaboration with other boards

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#:	17-4635	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Budget Update		
Sponsors:			
Code Sections:			
Attachments:			

Title
Budget Update

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#:	17-4634	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Status: SNC Ordinance: Draft submission		
Sponsors:			
Code Sections:			
Attachments:			

Title
Status: SNC Ordinance: Draft submission

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#: 17-4618 **Version:**

Type: Agenda Item **Status:** Agenda Ready

File Created: 6/6/2017 **In Control:** Sustainable Norcross Commission

On Agenda: 7/12/2017 6:00 PM **Status:** Scheduled

Title: Administrative Business and Sustainability Consultant's update

Sponsors:

Code Sections:

Attachments:

History: 06/14/17	Sustainable Norcross Commission	TABLED SENT TO
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Title
Administrative Business and Sustainability Consultant's update

Drafter
Sonya Isaac

- a. Consultant's update
- b. New board application
- c. Budget status
- d. Review and finalize edited SNC ordinance



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Legislation Details (With Details)

File#: 17-4617 **Version:**

Type: Agenda Item **Status:** Agenda Ready

File Created: 6/6/2017 **In Control:** Sustainable Norcross Commission

On Agenda: 7/12/2017 6:00 PM **Status:** Scheduled

Title: Climate Mayors Paris Accord Pledge

Sponsors:

Code Sections:

Attachments:

History: 06/14/17	Sustainable Norcross Commission	TABLED SENT TO
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Title
Climate Mayors Paris Accord Pledge

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#:	17-4639	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Administrative Business: Sustainability Plan and City's ARC oversight progress		
Sponsors:			
Code Sections:			
Attachments:			

Title
Administrative Business: Sustainability Plan and City's ARC oversight progress

Drafter
Sonya Isaac



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Legislation Details (With Details)

File#: 17-4640 **Version:**

Type: Agenda Item **Status:** Agenda Ready

File Created: 7/11/2017 **In Control:** Sustainable Norcross Commission

On Agenda: 7/12/2017 6:00 PM **Status:** Scheduled

Title: Mission and Project Discussion

Sponsors:

Code Sections:

Attachments:

1. Connie reports

Title
Mission and Project Discussion

Drafter
Sonya Isaac



From: Connie Weathers connieweathers17@gmail.com

Re: Tree Board News

Date: June 19, 2017 at 2:12:35 PM EDT

Charlotte, chair of Tree Board who attended our recent meeting for other boards, relayed to me:

- 1) Norcross is hosting a conference of state-wide tree folks in early August and will be offering the existing tree walk as an activity.
 - A) We are invited to have a presence. Need to chat further for details. Who will do this?
 - B) Tree Bd has created the copy to automate the existing tree walk in an app. Sent it to Google maps but it is taking so long that they have joined forces with someone at city to combine with the Historic Homes tour that already exists. It too is being converted to an app. Recall we had discussed an app that includes sustainability initiatives installed by the City and even got an estimate from a vendor. We included the money in the original budget ask last year but rolled those funds into the consultancy. Is it too late to get the initiatives included? Who will champion?
- 2) Tree Bd got city to appoint them as stewards of Johnson-Dean Forest and Charlotte assumed responsibility to move forward the pre-existing action plan to demo non-historic additions to the old water works and clean up the area and button up the remaining structures. That is mostly complete. We need to discuss our ask for the future and use of the structures and land consistent with existing master plans. City prioritized it for 2018 or later (need to check the retreat minutes).

From: Sustainable Norcross sustainablenorcross@gmail.com

Re: Make A Project Happen! Gwinnett Great Days of Service

Date: June 16, 2017 at 12:20:57 PM EDT

The non-profit Sustainable Norcross participated in this several years to benefit the previous Norcross Community Garden and Johnson-Dean Forest Park. It is great because the county group provides t-shirts, a small gift card for supplies, the free loan of some equipment and donation of some supplies, joint media and assistance with recruiting volunteers.

Please consider if and what you may want to do this year. My initial thoughts:

- 1) a group to create small green houses, hot houses, and cold frames using the vintage wood windows we have stored at the Johnson-Dean garage. Then we sell them to the public as a fundraiser.
- 2) get the Johnson-Dean facility into better condition to continue use as storage and a demonstration area for sustainable initiatives of the city. Demolition of the non-historic 1960's addition (that detracted from the historic designation as part of the district listed on the National Register of Historic Places) that was leaking badly was done yesterday along with some other clean up including removal of the old doll house and invasive plants around the building.
- 3) continuation of the trail building and invasive plant and litter removal we started and Friends of Johnson-Dean has continued
- 4) if there are any rain barrel materials left, make them ready to use and sell as a fundraiser



- 5) do something on Pinnacle Pond property with city permission that compliments the park construction there
- 6) beautify the area behind community center vacated by Norcross Community Garden when it moved and became Discovery Garden Park
- 7) ask city for suggestions that would benefit city owned property or projects

Please think and we can discuss at next meeting or have a call among those with interest. Which?



MAKE A PROJECT HAPPEN!

Gwinnett Great Days of Service

October 20 & 21, 2017



GWINNETT COALITION

GREAT DAYS OF SERVICE

The Gwinnett Coalition for Health & Human Services is proud to announce our **18th year of Gwinnett Great Days of Service!** We are looking for projects that will impact our community - projects for non-profits, schools, youth, seniors, food banks, veterans, community and more. You can help your agency/organization by submitting a project that we can help make happen!

These projects will provide opportunities for new and seasoned volunteers to get to know you, share their time, grow in understanding of the important work you do and make a real difference where it matters. We can help you put it together-don't wait, sign up today!

Got a project?

Please [click here](#) for an application.

Deadline for submission - August 25, 2017

Got Questions?

Give Suzy a call 770-995-3339 or send her an email and she will be more than happy to help!

suzy@gwinnettcoalition.org

We look forward to working with you for the best Gwinnett Great Days of Service ever!
www.gwinnettgreatdaysofservice.org

(continued next page)



From: Connie Weathers <connieweathers17@gmail.com>

Date: June 22, 2017 at 1:16:13 PM EDT

Please add to the list:

- **will we support the annual Rivers Alive Stream Clean Up this year?** We have every year since 2008. Tixie was the chair last year, Jan Gaynor for 2 years prior, etc. It will be time to sign up with the state and order free t-shirts again soon. Event typically has been in the fall September - November. Date is up to us.
- manning a tent shared by city boards and groups at Art Splash like we did last year. Sign ups for all these are coming soon.
- Sustainable has the opportunity for community outreach at every farmers market Saturday through August 26 plus 2 in September and any other outreach the market conducts. Example: presentation at Hispanic Citizens Police Academy, senior centers, etc.
- What does Sustainable Norcross Commission want to be when it grows up? How does it want to interact with the non-profit Sustainable Norcross Inc. that was created to provide volunteers and a source to accept grants to support the goals of the commission. The non-profit needs to become a lot more robust to "supply" the commission as designed. And of course, the primary focus of the non-profit is the farmers market which struggles to become sustainable.



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Legislation Details (With Details)

File#:	17-4641	Version:	
Type:	Agenda Item	Status:	Agenda Ready
File Created:	7/11/2017	In Control:	Sustainable Norcross Commission
On Agenda:	7/12/2017 6:00 PM	Status:	Scheduled
Title:	Updates: Current Projects / Initiatives		
Sponsors:			
Code Sections:			
Attachments:			

Title
Updates: Current Projects / Initiatives

Drafter
Sonya Isaac

- a. Community Market
- b. Bike / Ped
- c. Measure 63-Local Historic Preservation Ordinance