

# City of Norcross

65 Lawrenceville Street  
Norcross, GA 30071



## Meeting Agenda

Monday, March 20, 2017

6:30 PM

2nd Floor Conference Room

### Policy Work Session

*Mayor Bucky Johnson*  
*Mayor Pro Tem Josh Bare*  
*Councilman Craig Newton*  
*Councilman David McLeroy*  
*Councilman Andrew Hixson*  
*Councilman Pierre Levy*

**A. Roll Call (recorded)****B. Citizen Input****C. Board Updates****D. General Updates**

\*Audit Presentation - Chris

\* New Website Update - P. Ledbetter

**E. Council- General Discussion****F. Board Appointments****G. Items for Discussion****PH. 17-4559      **SBV2017-0001, 61 Barton Street****

The applicants, Brady and Hannah Rinehart, are requesting a variance from the City of Norcross stream buffer ordinance. The applicant is seeking a variance to allow encroachment in both the 50-foot undisturbed buffer and the 75-foot non-improvement setback on the south side of the stream.

Staff Report

Application & Attachments

**1. 17-4556      **Alcohol Resolutions 2017****

Public Works, Utilities & Parks is seeking approval for the 2017 Alcohol Resolution for Special Events in Downtown Norcross (Thrasher Park, Lillian Webb Park, Betty Mauldin Park, and the Downtown Area). These events include Annandale's Jazzy Thing Event, 2017 Summer Concert Series, Jazz in the Alley, July 3 Red, White & Boom, Bluesberry Music, Art Splash and Gateway International Festival.

Memo - Events

Resolutions

**2. 17-4569      **Resolution Supporting the Establishment of Continuum of Care in Gwinnett County****

A request for Mayor and Council to approve a resolution supporting the establishment of Continuum of Care for the homeless in Gwinnett County.

Resolution - Continuum of Care

**3. 17-4558      **Johnson Dean Waterworks Building****

Public Works, Utilities & Parks is seeking direction from Mayor and Council on the demolition of the added structures (shed attached to well house, added structure on left side of building, and any post 1960 features) on the historic waterworks building (Johnson Dean), based on the approved 2013 study. The current objective is to stabilize the building structure with the eventual goal of restoring and preserving the building in a way that will maintain its historic integrity.

Memo - Johnson Dean waterworks building

4. **16-4512**      **Proposal for Sale of Lots at Norcross Cemetery and Request for Funds to Purchase a Cemetery Management Solution**

Public Works, Utilities & Parks would like to update the Mayor & Council on progress made with the historic cemetery.

Cemetery update

5. **17-4562**      **Crime Analyst and Administrative Specialist Position**

At the January Mayor and Council retreat Chief Grogan presented the need for a civilian administrative position to handle Crime Analysis and Administrative duties such as grant writing, certifications, and recruitment/hiring. Human Resources has assisted the PD with creating a job description that covers what is needed in this new position and recommend a salary range of \$40,000 - \$43,000 annually. We request Mayor and Council approve the job description and funding necessary to post and fill this position.

Memo

Job Description

6. **17-4560**      **RFP for New RMS/CAD Software**

At the January Mayor and Council retreat Chief Grogan presented numerous issues with the police department's current report/dispatching software. In order to replace it with a better software that is dependable and has the functionality needed to be a progressive police department, we have drafted a request for proposal (RFP) covering all of our needs. We request Mayor and Council approve this RFP so vendors can submit bids on potential software solutions.

Memo - RMS & CAD Software

RFP CAD & RMS Software

7. **17-4554**      **IGA with Gwinnett County Board of Registrations and Elections for Use of Election Equipment**

A request for Council to review and approve the attached IGA for the use of election equipment during the 2017 elections.

IGA for Election Equipment

8. **17-4561**      **SPLOST Citizen Advisory Representative**

A request for Mayor and Council to appoint a new Representative to the SPLOST Citizen Advisory Committee.

**H. Adjourn to Executive Session for Personnel, Real Estate or Legal**

**I. Signed by: \_\_\_\_\_ Mayor Bucky Johnson**

**J. Attest: \_\_\_\_\_ Monique Lang, City Clerk**