

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Thursday, October 3, 2019

6:00 PM

2nd Floor Conference Room

Downtown Development Authority of the City of Norcross

Chair Jim McGarrah

Vice Chair John Bemis

Board Member Rob Girard

Board Member Jim Eyre

Board Member C. Davis

Board Member Brenden Frazier

Board Member Tim Moresco

A. Call to Order

PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.

Attendee Name	Title	Status	Arrived
Jim McGarrah	Chair	Present	
John Bemis	Vice Chair	Present	
Rob Girard	Board Member	Present	
Jim Eyre	Board Member	Present	
C. Norwood Davis	Board Member	Absent	
Brenden Frazier	Board Member	Present	
Tim Moresco	Board Member	Present	

Others: R. Smith, J. Bemis, S. Gaines, P. OBrien, J. Underwood, W. Shipley, P. Eidt, J. Bare, E. Puckett

Regular Meeting was called to order at 6:00 PM by Chair Jim McGarrah

B. Presentation of previous meetings minutes for acceptance and acceptance of the agenda as presented for scheduled meeting.**a. Approval of Previous Meeting Minutes**

J. Eyre makes the motion to approve the minutes as written. Motion 2nd by R. Girard. Unanimous 6-0.

b. Citizen Input

None

C. Board General Updates**A. New Business - J. McGarrah**

1. Brunswick project - Matt Mason
 - a. Update on the Brunswick - The schedule for Building 1000 is approximately 6 weeks behind schedule and Building 2000 is 3 weeks behind - M. Mason feels that they will be able to make up for the lost time.
 - b. The parking garage will be completed close to the first week of November.
 - c. Leasing Center will open in the spring. The first occupancy will be late summer through October. 63% of the apartments are 1 bedroom, 28% of the apartments are 2 bedroom, 7 are 3 bedroom and there are 9 "Live Work" (2 levels) business on bottom and apartment on top.
2. 89 Jones Street Update - Executive Session
3. J. Underwood - Brunswick Executive Session

D. Treasurer's Report - Rob Girard**A. New Business - Update**

1. Finance update

E. Council**A. New Business Update - J. Bare**

None

F. Economic Development Report - Update - T. Smith/R. Smith**A. New Economic Development Director hired**

William Corbin is the new hire for the position of Economic Director. He will begin on October 18. He has experience with the City of Duluth and also with the Development Authority of Clayton County.

B. Lillian Webb Park pad restaurant prospect

Executive Session

G. DDA Coordinator - Will Shipley**A. New Business - Cotton Gin Operations Update**

1. The Council approved the replacement of Chases' Grille and Wingery's roof. (City is responsible for the outside of the Cotton Gin Building)
2. An insurance claim for the reworking of one of the restrooms and add an emergency exit. Deductible was \$1000.00.
3. Carpet removed at 89 Jones St. There are nice pine floors throughout.

H. Downtown Manager's Report - Cate Kitchen**A. New Business - Update**

1. The Light Up Norcross Lantern Parade on October 19 will be a Merchant City Event. Proceeds will go to the HNBA. Plans to make this event much larger than last year.
2. Kevin Keyes - Social Fox Brewing exploring a Facade Grant

I. Adjourn

The meeting was closed at 7:41 PM

J. Executive Session: Real Estate**K. Adjourn**

The meeting was closed at 7:41 PM