

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Thursday, November 2, 2017

6:00 PM

2nd Floor Community Room

Norcross Downtown Development Authority

Chair John Bemis

Board Member Rob Girard

Board Member Laura Hester

Board Member Dan Watch

Board Member Avery Wood

Board Member Michael Delaney

A. Call to Order

PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES

Attendee Name	Title	Status	Arrived
John Bemis	Chair	Present	
Rob Girard	Board Member	Present	
Laura Hester	Board Member	Present	
Dan Watch	Board Member	Present	
Avery Wood	Board Member	Present	
Michael Delaney	Board Member	Present	

Regular Meeting was called to order at 6:00 PM by Chair John Bemis

B. Presentation of previous meetings minutes for acceptance and acceptance of the agenda as presented for scheduled meeting.**a. Approval of Previous Meeting Minutes**

Motion made to accept the minutes with the reminder to include the number of board members that vote yay or nay. (Eg. Unanimous 6-0)

b. Citizen Input**C. Board General Updates****A. New Business - J. Bemis**

- Options for the regular December DDA meeting. Our next DDA meeting will occur on December 7th as originally scheduled.
- Adjourn to Executive Session - Real Estate

B. Old Business**D. Treasurer's Report Update - Rob Girard****A. New Business**

- The Cotton Gin leases increased DDA revenues by approx. \$15,000.
- Total revenues were \$170,002.
- Expenses coming out of the revenues is \$47,500 for the Demolition of the Sprouts Day Care on Bostic St. and the Nam Building on Buford Highway.

B. Old Business**E. Council Update - P. Levy****A. New Business****B. Old Business**

- The City has sent all of the necessary documents to the RR
- The RR now determined that the spur won't be removed. This will cut down on the number of new parking spaces in the gravel lot area across from B&W Auto Parts

3. The RR now wants rent money for the easement near Thrasher Park and the Lions Club Park (next to Paisanos).

F. Economic Development Report - Chris Moder

A. New Business

B. Old Business

Any development that would like to build a DCD must go through the DDA. It is less of a zoning classification and more of a "process"

G. Economic Development/DDA Coordinator - Tara Smith

A. New Business

Update - Repairs to Chase's Wingery in the Cotton Gin

1. Chase's Wingery's roof has been repaired, but there are some remaining issues.

2. The gas to the building had gotten turned off - then it is noted that the furnaces were not compliant with building code.

3. There is some maintenance that needs to be done and J. McGarrah volunteers to investigate the whole situation and make recommendations on what needs to be repaired.

B. Old Business

The DDA's official name is the Downtown Authority of the City of Norcross. For marketing purposes the DDA can call themselves the Development Authority of Norcross. T. Smith will review the Council minutes to see where the boundaries of the DDA's were enlarged.

H. Downtown Manager's Report - Cate Kitchen

A. New Business

Discussion of the "no trucks on Skin Alley" policy that the City has looked at putting in place. C. Kitchen updated the DDA on the merchant's reaction to a new policy. All felt that it would hinder their businesses.

B. Old Business

I. Adjourn to Executive Session at 6:57 p.m.

The meeting was closed at 7:30 PM

A. Motions

Motion to come out of Executive Session made by L. Hester at 7:22 p.m. and 2nd by J. McGarrah, unanimous (6-0)

Motion to approve J. Bemis and L. Hester negotiating and signing a draft agreement regarding the development of LWP. Approved (6-0)

Motion made by J. McGarrah to schedule a special called meeting (Executive Session) if needed by 5:30 on Monday, November 6, 2018. Motion 2nd by R. Girard, Unanimous (6-0)

J. Adjourn

The meeting was closed at 7:30 PM